

## **Questions from Junior Leagues Webinar, 5<sup>th</sup> May 2021**

### **Coach Registrations/Club Accreditation**

**The coach and staff registrations being carried forward is really good news well done FAW! Could we not look into doing that every year? That would save so much time for club secs and safeguarding officers.**

We continually review processes on COMET to ensure that they are the most efficient and effective. We will review the situation again prior to the end of the 2021/22 season.

**Do you have role profiles for each committee member as well? Checked on the FAW website but didn't have an actual role profile/job description for each role required. Had a query regarding that from a club this week.**

We are currently working on some volunteer role profiles as part of our Clwb Cymru platform. We hope they will be released next month.

### **Coach Education**

**Is there going to be an opportunity for clubs to renew their Football leaders online? Like they can when they need to complete the full football leaders course? As there was nothing on FAW courses last week when I checked. They used to be able to attend a 6 hour refresher or two 3 hour sessions - could this be completed online going forward as an option?**

**and the FL renewal being free like the renewal is? sorry forgot to add that part in.**

Yes, there will be this opportunity however and we are awaiting the new appointment of our Grassroots CPD manager who will be responsible for supporting coaches through CPD and revalidation.

Exactly what our future revalidation looks like for coaches at this level is still to be decided, however it is likely there will be numerous options available which will include the previously noted 6- and 3-hour sessions in-person, with an online option also being made available which we hope will further support coaches at this level.

### **Player Registration**

**Do we also have to pay for eligible players again when we have to resign them?**

There is no charge for an eligibility registration.

**Where do the long form birth certs and docs for new players not born in Wales 6/7 year olds get uploaded?**

Supporting documents for registrations can be uploaded in the Documents section of the players Active Registrations tab, under Other.

## **COMET Competition Management**

### **Who will be responsible for setting up a competition if two leagues share an age group?**

Both leagues can have access to the competition and competition managers and referee appointers from both leagues can be added to the competition and have access to it.

### **Will U12 be on Comet as it is non competitive next season and classed as small sided football?**

Yes - some of the u12 matches can be competitive, leagues can track who is playing and referees are introduced at this age group.

For those competitions that are non-competitive, we are able to hide them from view on the Cymru Football app.

### **What happens with Under 11s and below?**

While we do not plan to bring all mini football onto COMET competition management, we can work with leagues on a case by case basis if they wish to use COMET for under 11s and below.

### **What happens if the League permits a late entry to the competition. How do we add this to comet?**

When teams purchase the entry fee via COMET, they are automatically entered into the competition. Teams can also be manually added into a competition by a competition organiser but not after the competition has started on COMET.

### **Does the money for the competitions go to FAW or to the Junior leagues?**

All competition entry fees paid via COMET are received by the FAW and the FAW will then pay the money over in full to the relevant leagues. This process was implemented in respect of the 5,000 entries made via COMET for the 2020/21 season.

### **Why do we have KPI's?**

There will be no KPIs for the 2021/22 season and we hope that they will not be necessary for 2022/23 season either.

### **Out of the 600 competitions will we be able to find our particular league comps and stuff easily?**

Yes, your competitions on COMET will appear under My Competitions. On the Cymru Football app, you can also select your favourite competitions.

### **Can a league have more competition mangers as well as the league sec.**

Yes, you can have as many competition managers as you wish. They need to be registered as a Competition Manager and assigned to the competition, which the FAW will help you to do when setting up the competition.

### **So basically every League Secretary in Junior level has to confirm all the match results as we are Competition Manager?**

The match result should be confirmed by the referee if a referee is appointed to the match. The competition manager only needs to confirm the match result if there is no referee appointed to that game. Rather than have to confirm each match, one by one, competition managers can confirm

several matches in one go and therefore the process is very quick and this will be covered in the training session.

**In our league we usually book our own ref as we don't have a league referee secretary is that going to be an issue?**

Any league official can be registered and assigned to a competition as Referee Appointer.

**With the referee business on comet - does it give the clubs options to select a referee for a particular game or will the league do it when the set up the fixtures?**

Where referees are appointed, the league will need to appoint referees on COMET after adding fixtures. Referees will need to be registered on COMET to be available to be appointed.

**If there is no referee, who checks the team sheet on match day?**

There is no change here – the same person who normally checks team sheets would do this. When both teams are submitted, the team sheet is emailed to the Competition Manager(s), both teams, and (where appointed) the referee.

**How will system accommodate leagues where scores in excess of 10 goals are not permitted and goal difference plays no part in league positions?**

If a league has a cap on the number of goals that should be recorded, then this needs to be made aware to the participating clubs. All goals entered on COMET will automatically appear on the app and therefore leagues should inform clubs not to record any goals in excess of the league maximum rule.

**Can the fixtures/results be fed into a league website automatically so leagues don't have to manage both?**

Unfortunately we are unable to do this. We did investigate this option but it was too difficult (from a technical perspective) and expensive to provide separate data feed APIs for use by each competition organiser.

**Are team rosters done before the commencement of the season?**

If the league requires rosters, these can be set up as soon as clubs have entered the competition, or to any deadline that the league wants.

**Where teams have a player playing "one year up" will the system allow them to be selected for only one age group?**

Where players are allowed to play a year up, the competition parameters will need to be set to allow this, and we will work with leagues to do this. To restrict this only to those given permission, rosters can be set in the competitions so only players eligible to play can be added to these rosters.

**If parents were to use the app do we have to enter them on comet as team helper? Would this not be an issue with Data protection?**

In order to use the match day app, you just need to set up the person with Team Line-Up Manager user access on COMET. This role gives them the ability to select the team and add match events, but no access to player personal details.

We would recommend registering people who are helping out as Club Volunteers. This is an Official role and can be approved by the club. Registration is free of charge and those registered also benefit from free personal accident insurance when carrying out club duties.

**Given that club secretaries will access data across teams and not access face to face to children, they will require a DBS?**

If in doubt about whether a person requires a DBS check, please contact the FAW Safeguarding department at [safeguarding@faw.co.uk](mailto:safeguarding@faw.co.uk).

**Will disciplinary issues be dealt with this year on Comet in Junior Leagues?**

If a competition is on COMET, then all of the disciplinary matters (yellow/red cards, misconduct etc) will also be managed on COMET. Area Association Discipline Officers will have access to COMET to manage this.

**Will fines be automatically issued for yellow and red cards by Comet or have to be issued by AA's?**

As soon as a match result is confirmed on COMET, fines relating to the yellow and red cards issued in that game are automatically created by COMET and appear in the clubs My Comet account for payment. Disciplinary fees paid via COMET are received by the FAW and the FAW will then pay the money over in full to the relevant area association.

**Is there going to be an opportunity for coaches to have a go on this before the new season starts such as a dummy site or something as club secretary I won't be at every junior game which means all our coaches are going to need to have a go?**

Unfortunately, due to the high numbers of competitions, we do not have the capacity to also set up dummy competitions for clubs to have a try ahead of the season. However, we will provide detailed training, user guides, and match day support. There are also no KPIs set, so there is no need to worry if there are initial teething issues.

The online system also means that league officials can view all their matches and receive notifications about them via COMET, so do not need to be at all games.

**Who is training each coach on their new additional responsibilities?**

The FAW will provide detailed training, user guides and match day support for clubs using COMET. Leagues already using COMET for competition management have recommended that clubs also get parents or other volunteers involved to help the coaches.