COMET Club Training – Phase 3 Croeso, Welcome

Whilst we wait for attendees to join, please have a go at guessing the footballers. Answers will be given at the end of the webinar.













COMET Club Training – Phase 3

August 2020



Contents

- Introduction and Recap
- Using COMET on Match Day
- The COMET Live App
- Next Steps





- Due to the numbers joining us, to make the meeting as efficient as possible, we have muted your microphones and have also turned off your cameras
- We will be recording this webinar and will publish it on https://cometsupport.faw.cymru/ after the event
- Please type any questions you may have regarding the items covered in this webinar by using the Q & A facility.
- To ensure that this webinar runs smoothly, can we please ask for your help as follows:
 - Please refrain from asking a question until we have completed the relevant section of the webinar.
 - Please only ask questions related to competition management.
- We will provide a full list of the questions and answers in the next few days



Introduction and Recap



What you can do so far

- Up to now you have been able to do the following things:
 - Register your Coaches, Staff and Officials from the start of the window on 22nd June. Since this date we have had over 7,800 coaches, staff and officials register on COMET for this season. Please continue to register any outstanding coaches, staff and officials. All coaches must be registered on COMET before the start of the season.
 - Update all of your club information on COMET (including adding the different teams you run and the kits your teams wear)
 - Access the new COMET support website <u>https://cometsupport.faw.cymru/</u>
 - Register any new players (the player registration window opened on 27th July).
 - Pay affiliation fees on COMET
 - Enter your competitions on COMET (applies to all Adult, Youth and Girls' competitions and also the U12 to U16 competitions
 operated by the Flintshire Junior Youth League). We have had over 3,700 entries so far!
 - If you are a junior club, you can now submit your 2020/21 season Club Accreditation application via COMET (window opened on 17th August). However, before you can do so, you must firstly register all of your coaches, staff and officials.



Player registration reminder

- New players:
 - For any **new** players that you register to your club during the 2020/21 season player registration window, a player membership charge will automatically appear in your club's My Comet account on the day the player's registration is confirmed.
 - The player membership fee is then due for payment within 7 days.
 - We recommend that Clubs do not submit a player registration to the FAW until the player has paid the registration fee to the Club.
 - If the payment is not made within 7 days, then the system will create a sanction which will prevent the player from being eligible for selection until the payment has been made. This sanction is communicated to the player and the club via email.



Player registration reminder

- Existing players:
 - For those players who remain with a Confirmed registration at your club carried over from the 2019/20 season, you have until midnight on 31st August to terminate their registrations without being charged a player registration fee for the 2020/21 season. If you are unsure whether they will be returning to your club, you will need to terminate their registrations by this time.
 - If you then subsequently want to re-register one of the players whose registrations you have terminated (Rule 79A only applies if player wants to re-register with a different club), you can do so immediately without having to wait 28 days.
 - For the players who remain Confirmed at your club, the player membership fee will appear in your club's My Comet account on 1st September, for payment within 7 days. If payment is not made within 7 days, then a sanction will be created on 8th September and the player will be ineligible for selection until payment has been made. The sanction will be communicated to the player and the club via email
 - These players will receive an email with their new electronic ID card and insurance information for the 2020/21 season on the morning of 1st September.
 - Please note if a player is moving to a new club, the new club should put in a transfer request <u>before</u> you terminate the registration. If you terminate the registration without a transfer request, the player will be unable to register with a new club for 28 days.



What happens next?

- All adult, youth and girls competitions (as well as the under 12 to under 16 competitions operated by the Flintshire Junior League) will use COMET on match day for the 2020/21 season. This will replace paper team sheets and match reports.
- All the preparation work you have done in registering players, coaches and staff, and entering competitions, will feed into the competition management process on COMET.
- This webinar will show you how clubs use COMET on match day, and prepare you for the start of the season.
- We will also look at what you can get out of using the COMET system, including exposure via the live app, and match statistics.



Overview of Competition Management on COMET in the 2019/20 season



Matches recorded on COMET 3537





Cards 9,103





Using COMET on Match Day



Using COMET on Match Day

- The mComet app
- Viewing your matches on COMET
- Finding a match location
- Selecting match kit
- Selecting a team line up
- Using the match timer
- Adding match events
- Discipline
- Adding extra time and penalties
- Viewing results, tables and reports



The mComet app



The mComet app

The mComet app is the match day app for FAW competitions on COMET.

It is available on iOS and Android and can be downloaded free of charge.

This is used on match day by clubs and referees – you use the same log in details as for the web version of COMET.

It is only accessible to COMET system users and cannot be accessed by the public.

You will need Club Manager, Club Manager (Junior) or Team Line-up Manager permissions to be able to use the app.





Viewing your matches on COMET



My next matches – web version

When you log into COMET, if you have a role which allows you to see match data on COMET (Club Manager, Club Manager (Junior), Team line-up Manager), your clubs next matches will show on your home page.

You can also view these under **Clubs** and **My next matches**.

Please note, until the season start is confirmed and fixtures can be uploaded, there will be no matches to see here.

				User: Test User Club: FAW FC Amme 🙎 MyCom	et 🤋 Wiki 🧕 User sett	ings 🗮 Change language	e 👻 🤣 Logo	ut
User Guides	My next r	natches						
FAW COMET SUPPORT								🔊 🔁 🛃
 Players 	Round	Date/time 🗘	Place 🗘	Competition 🗘	Stadium ᅌ	Clubs	Score	Status ᅌ
Coaches and Staff								· · ·
Clubs	8	15.02.2020 14:30	Cardiff	Test Competition 1	Pontcanna Fields	FAW FC - FAW A FC	-1-	SCHEDULED
Stadiums	7	15.02.2020 15:00	Cardiff	Test Competition 1	Pontcanna Fields	FAW A FC - FAW FC	-1-	SCHEDULED
	6	28.03.2020 14:00		Test Competition 1		FAW FC - FAW A FC	-1-	SCHEDULED
Competitions	2	22.08.2020 14:30		Test Adult Male Leagues Competition A		Cymru FC - FAW FC	-1-	ENTERED
 Referees and Officials 				20/21				
Disciplinary	3	15.09.2020 19:45		20/21		FAW FC - Wales FC	-1-	ENTERED
National Teams				1 - 5 of 5 re	esults Page 1/1			
Licence Application								
Organisations								
• Reports and Statistics								
L Hala								



My next matches - app

You can also see your clubs next matches on your home page when logging into the mComet app.







My previous matches

A CO				User: Test User Club: FAW FC A Home <u>&</u> MyCome	et 🤋 Wiki 🏩 User setting	gs 🗮 Change language	▼ ⊘Logout	
User Guides	My prev	ious matches						🔊 🖉
FAW COMET SUPPORT	Round	Date/time ᅌ	Place ᅌ	Competition ᅌ	Stadium ᅌ	Clubs	Score	Status 🔷
Players								
Coaches and Staff	1	09.08.2020 19:45		Test Adult Male Leagues Competition A 20/21		FAW FC - FAW A FC	0:0	PLAYED
Clubs	5	05.03.2020 13:00		Test Competition 1		FAW FC - FAW A FC	0:0	PLAYED
My club	4	22.02.2020 14:30		Test Competition 1		FAW A FC - FAW FC	0:0	PLAYED
My club	2	12.02.2020 12:30	Cardiff	Test Competition 1	Cardiff City Stadium	FAW FC - FAW A FC	2:1	PLAYED
My next matches	3	08.01.2020 14:30		Test Competition 1		FAW A FC - FAW FC	0:0	PLAYED
My previous matches	1	07.01.2020 09:00		Test Competition 1		FAW A FC - FAW FC	1:1	PLAYED
) Search clubs) New club				r < 1 🕞 FI 1-6 of 6 re	esults Page 1/1			

On the web version, you can view your clubs previous matches and their results under **Clubs** and **My previous matches**.



The match page

To access full details for each match (when fixtures have been uploaded), click on or tap the match and you will see the match page.

â	Test Competition	n 1 → Round 6 → FAW I	FC - FAW A FC	-:-					
Г	latch 🛛 🌹 FAW I	FC 🕘 FAW A FC	Fair Play	Expenses	Referee observer				
	🖌 Edit 🛛 🕒 Docu	ments							
	Match report	🚇 Start List 🛛 🚇 Start	list - no photo						
	ID:	4815200				Stadium	Cardiff International	Soorts Stadium	
	Competition:	Test Competition 1			a 🗌	Field:	Choose	-	
	Round:	6				Date/time:	28.03.2020 14:00		
	Age category:	Adults				Attendance:			
						Status:	SCHEDULED 💼		
								0	
			-		FAW FC -:- (-:-)	FAW A FC	No. 1	3	
									 0
	Match Officials	•							
	Referee:	Test Referee	3 (Cardiff)		🛑 🗖 🔎 🗶 1s	t additional assis	tant:		



The match page

Android

version



← Match details (?
MATCH Image: Constraint of the second seco	VI
MATCH HOME TEAM AWAY TEA	M
¥ (9)	
*	
FAW FC Round 6 - 28.03.2020 14:00 FAW A FC	2
	S T
2ND HALF-TIME	
CARDIFF INTERNATIONAL SPORTS STADIUM CARDIFF INTERNATIONAL SPORTS STADIU STATUS SCHEDULED	•
MATCH OFFICIALS	
Test Referee 3 Referee	
📰 🖓 😳	
My matches Competitions Settings	



My Competitions

• You can view a list of all competitions your club has entered by clicking **Competitions** and **My Competitions**.

				Use Clui	r: Test User b: FAW FC Home & MyComet ?)	Wiki o User sett	inas 🖼 Ch	ance language	e 🕶 🛛 Lo	aout	
DEMO - POSTGRESQL	National In	ternational									
User Guides	My competit	tions Calendar									9
 Players Coaches and Staff 	Logo	Name 🔷	Season 🔻	Organisation ᅌ	Team type	Discipline	Gender	Age category	Clubs \$	Status	
Clubs		Discipline Test Competition 20/21	2020/2021	FAW	Club team	Football	Male	Adults	2	ACTIVE	P
Competitions		FAW Academy League Under 16s 20/21	2020/2021	FAW	Club team	Football	Mixed	U-16	4	ACTIVE	₽
ly competitions	KA.	Discipline Test 20/21	2020/2021	SWFA	Club team	Football	Male	Adults	4	ACTIVE	₽
Inactive competitions	*	Test Adult Male Leagues Competition A 20/21	2020/2021	FAW	Club team	Football	Male	Adults	4	ACTIVE	₽
Search competitions New competition	¥	Test Adult Male Leagues Competition B 20/21	2020/2021	FAW	Club team	Football	Male	Adults	4	ACTIVE	P
New UEFA competition	*	Test Senior League 1 20/21	2020/2021	FAW	Club team	Football	Male	Adults	4	ACTIVE	₽
earch matches		Test Competition 1	2019/2020	FAW	Club team	Football	Male	Adults	3	ACTIVE	P
My competition types Search comp. types					1 - 7 of 7 results	Page 1/1					



The match calendar

 You can also view your fixtures in calendar view, by selecting the **Calendar** tab under My **Competitions** or selecting the Matches tab on your My Club page.





Finding a match location



Finding a match location

In the match page, click on the arrow icon next to the Stadium field.

Match report Start List Start list - no photo Stadium: Cardiff International Sports Stadium field: Choose field: Choose field: Choose Date/time: 28.03.2020 14:00 Attendance: Status: SCHEDULED	Edit 🚺 Doc	cuments	
Status: SCHEDULED	Match report	4615200 Test Competition 1 6 Adults	Stadium: Cardiff International Sports Stadium Field: Choose Date/time: 28.03.2020 14:00 Attendance:



Finding a match location

This will take you to the stadium page. Click on the **Contacts** tab and you will see a Google map of the location at the bottom of the page.





Selecting a match kit



Selecting a Match Kit

- You should have already added club kits on your My Club page.
- If you've yet to create your kit, please do so as soon as possible. You can create and save as many kits as you want
- In the match select your team tab.
- Click Edit and select your kit from the drop down menu in the Club kits detail section.
- Select Goalkeeper kit by clicking the right pointing arrow in the **Kits** box.
- See <u>https://cometsupport.faw.cymru/</u> for a full guide.

	FC Fair Play Exp	enses Referee observer		
Save O Cancel	ONFIRM			
- Club officials				Club kits detail
Team Manager:	• 🕯 🗙			Kits 00
Copy from previous round	Add			•••
				Field player:
				Home kit
				Choose
				Choose
◆ Available players			Lineup	Home kit
 Available players 			Lineup	Home kit



Selecting team line-ups



Team line-ups

- For the competitions that will be managed on COMET, team line-ups must be submitted on COMET. The user roles that can select a team line-up are Club Manager, Club Manager (Junior) and Team line-up Manager. You can have as many Team line-up Manager users set up as you want.
- Team line-ups can be selected on the web version or app.
- Each club enters and confirms their own line-up.
- To confirm a team line-up, you have to choose 11 starting players (or the minimum allowed in the competition rules) including a goalkeeper and captain, and substitutes (up to the number allowed in the competition rules).
- You must select at least one coach to be able to confirm a line-up. You can only select a coach if they are registered to that team.
- You can provisionally select a team line-up in advance and edit it up to the point that you confirm it.
- Clubs cannot see each others teams until both have confirmed their team.
- When both clubs confirm their team, the team sheet is automatically emailed to **both clubs**, the **referee** and the **competition manager**.



Team line-ups

- All players with a Confirmed registration with your club, who are within the gender and age group parameters of a competition will show on COMET as available for selection to the team sheet.
- Coaches registered at the age category of the competition will be available for selection. You therefore
 need to make sure that you have the coaches registered on COMET and for the teams they coach
 e.g. if a coach is involved in more than one team, then he/she needs to be separately registered with
 each team otherwise they won't appear on the team sheet.
- If a player or coach is showing in red this means that they are suspended, either as a result of being sent off or reaching a yellow card threshold, or for having an overdue disciplinary fine or player membership fee. If unavailable due to an overdue fine or player membership fee, then by paying these on MyComet, the player will then immediately become re-available for selection.
- The system will save the shirt number you last added to a player. This saves you having to re-enter the shirt number when selecting the team line-up next time (if a player's shirt number needs to change, then this can be quickly actioned).
- If selecting a team line up on the COMET web version, you can press a button to copy the line-up
 from the previous match (to save having to select it again) and then only make the changes that you
 need.





User: User Wales Club: Wales FC



🛔 Home 🚊 MyComet 💡 Wild 👩 User settings 🎆 Change language 👻 🖉 Logout

DEMO -	My next n	natches						
POSTGRESQL								D 🗐
User Guides	Round	Date/time 0	Place	Competition 🗘	Stadium 🗘	Clubs	Score	Status 🗘 🗸
Players	1	20.08.2020 19:45	Aberystwyth	Test Adult Male Leagues Competition A 20/21	Park Avenue	Wales FC - Cymru FC	0:0	SCHEDULED
Coaches and Staff Clubs	1	24.08.2020 19:30	Prestatyn	Test Adult Male Leagues Competition B 20/21	Bastion Gardens	FAW A FC - Wales	-1-	ENTERED
Stadiums	1	31.08.2020 19:00	Prestatyn	Test Senior League 1 20/21	Bastion Gardens	FAW A FC - Wales	-1-	SCHEDULED
Competitions	1	02.09.2020 19:30		Test Adult Male Cup 20/21		Wales FC - FAW A	*1*	ENTERED
Referees and Officials Disciplinary	2	05.09.2020 14:30	Aberdare	Test Adult Male Leagues Competition B 20/21	Aberaman Park	FAW FC - Wales FC	-1-	SCHEDULED
National Teams	3	13.09.2020 14:30		Test Adult Male Leagues Competition B 20/21	Cardiff International Sports Stadium	Wales FC - Cymru FC	-:-	SCHEDULED
Licence Application	2	14.09.2020 19:30		Test Senior League 1 20/21	Cardiff International Sports Stadium	Wales FC - Cymru FC	*1*	SCHEDULED
Organisations	3	14.09.2020 19:30	Prestatyn	Test Senior League 1 20/21	Bastion Gardens	FAW FC - Wales FC	-1-	SCHEDULED
Reports and Statistics	2	16.09.2020 19:30		Test Adult Male Cup 20/21		Cymru FC - Wales FC	-1-	ENTERED
 Help 	3	16.09.2020 19:45		Test Adult Male Leagues Competition A 20/21	Bellevue Park	FAW FC - Wales FC	787.0	SCHEDULED



<u>Team line-ups – key points to remember</u>

- Remember to Confirm your team line-up when you have selected the team and coaches. The person confirming the team line-up and the date/time that the line-up was confirmed will be recorded on the system.
- At least one coach must be named on a line-up before it can be confirmed please ensure you have coaches registered in all age categories your club is competing in to allow this.
- Only players and coaches with a CONFIRMED registration and that are not suspended for disciplinary reasons or for having an overdue fine or player membership fee, will show as available for selection.
- In the event that nobody from your club is able to access COMET to submit a team line-up due to system or signal issues, you will still need to submit a paper team sheet to the match referee by the normal deadline for your competition.
- Please note that you will also still have to submit your electronic team line-up via COMET as soon as you can get system access. This electronic team line up will then be compared back to the paper team line up to ensure that there are no discrepancies.
- Please remember that on COMET, you are not able to select any un-registered player, any overage player or any player that is suspended for disciplinary reasons or for non payment of fees.



Using the match timer



The match timer

- We recognise and appreciate that club volunteers have a lot of things to organise on match day and therefore we have tried to simplify the process of recording the match events by making the system do most of the work.
- We kindly request the home team to:
 - press the timer button when the first half / second half starts and ends;
 - record the match event against the relevant player whenever there is a goal, substitute or yellow/red card involving either team
- All of the above can be done on the mComet app (recommended) or web version.
- We recommend that the **home** club controls the match timer and adds the match events for both teams, in order to avoid confusion and duplication.
- To run the timer you should select the **Live match status** as follows:
 - Kick off = IN PROGRESS
 - End of first half = BREAK
 - Start of second half = IN PROGRESS
 - End of second half = FULL TIME

Please do not select any of the above options prior to the referee starting or ending a half.



<u>The match timer –</u> web version

• On the web version, click the IN PROGRESS, BREAK and FULL TIME buttons to automatically populate the Start and End time boxes.

Do not press these in advance!






	22:22 🛋 🕲 🖾 😶	ال ال
<u>e match timer –</u>	\leftarrow Match details	?
app version	MATCH HOME TEAM	↔ AWAY TEAM
Android	0:0 (0:0) Wales FC	45 Cymru FC
	IST HALF-TIME START TIME ENU 1ST HALF-TIME - - 2ND HALF-TIME - - In progress Break	D TIME RT S T Full time
ot press these in advance!	PARK AVENUE ABERYSTWYTH FOOTBALL CLU.	
	STATUS E ATTEN SCHEDULED -	NDANCE
	MATCH OFFICIALS	
	Ref Comet Test	
	My matches Competitions	کې Settings
	III O	<



Adding match events



Adding Match Events

- Goals, substitutions and cards (also missed penalties and own goals) must be recorded on COMET.
- Match events can be added via the mComet app or the web version of COMET.
- Ideally these should be added in real time mode. This information will then feed through to the COMET LIVE app which will allow people to follow your team's matches electronically. It will also update the statistics of your players and coaches.
- However, if you cannot record the match events during the game, then they need to be added as soon as possible after the game.
- In order to avoid duplication, we recommend that the home team records the match events on behalf of both teams.
- It is good practice to let the Referee know once you have finished adding the match events or if you have had problems in adding any.
- The Referee will check the match events added, in particular the cards, and if necessary correct them, so there is no need to worry if you don't know the reason for a caution.
- After the Referee has confirmed the match by changing its status to PLAYED, you will no longer be able to add or edit match events. If anything is wrong or missing, you should contact your competition organiser.







User: User Wales Club: Wales FC



🟦 Home 🙎 MyComet 💡 Wiki 👩 User settings 🎇 Change language 👻 🥝 Logout



Adding extra time and penalties



Adding extra time and penalties

- Extra time and penalties (recording goal scored, missed or saved) can be added on the app and web version.
- This option will only be available in cup competitions where they have been enabled.
- It is recommended that this is done by the home team.
- Remember to use the match timer again during Extra Time.



Adding extra time and penalties – iOS app







Adding extra time and penalties – Android app







Adding extra time and penalties – web version

🕈 FAW FC	🧾 Cymru FC 🛛 Fa	air Play	Expenses	Referee obs	erver			
Save Ø Cancel	Documents 0	0 SEND N	OTIFICATION 8	PLAYED	POSTPONED	× ABANDONED		
Matoh report 🛛 🛎 s	tart List 🗧 Start list	- no photo						
2: 484	5543				Stadium:	Cardiff International S	ports Stadium	
ompetition: Tes	t Adult Male Cup 20/21				Field:	Choose	-	
ound: 1	•				Date/time:	02.09.2020 19:30		
ge category: Adu	Its				Attendance:			
					Status:	SCHEDULED		
		¥		FAW FC -	:- Cymru	FC	9	
		*		FAW FC - (:- Cymru	FC	.	
		¥	IN	FAW FC - (:- Cymru :) atch Status BREAK FUL	FC 5 L TIME	3	
	9 Match Phase	RT	IN	FAW FC - ((Live Main PROGRESS Match is Start Time	:- Cymru :) atch Status BREAK FUL In status: N/A	FC 5 L TIME End Time	Score	•
	Match Phase 1st Half-Time	RT	IN ST	FAW FC - ((Live Mi PROGRESS Match is Start Time	:- Cymru -:-) atch Status BREAK FUL in status: N/A	FC 5 L TIME End Time	Score	
	Match Phase Ist Half-Time 2nd Half-Time	RT	ST	FAW FC - ((Live Mi PROGRESS Match is Start Time	:- Cymru -:-) atch Status BREAK FUL In status: N/A	FC 5 L TIME End Time	Score	
	G Match Phase 1st Half-Time 2nd Half-Time	RT	ST	FAW FC - (Cymru atch Status BREAK FUL In status: N/A	FC 5 L TIME End Time	Score	• ET + PEN
	Match Phase 1st Half-Time 2nd Half-Time	RT	ST	FAW FC - (Cymru Cymru BREAK FUL In status: N/A	FC 5 L TIME End Time	Score	• • • • PEN
Misconduct report	Match Phase 1st Half-Time 2nd Half-Time	RT	ST	FAW FC - (Cymru Cymru BREAK FUL In status: N/A	FC 5 L TIME End Time	Score	• • • • PEN



Discipline on COMET



Discipline on COMET

- For the 2020/21 season, discipline in relation to the following competitions will be managed on COMET:
 - Adult
 - Youth
 - FAW Academy
 - Girls
 - Juniors (Flintshire Junior League U12s to U16s only)
- FAW will be responsible for managing the discipline for Tier 1 to 3 competitions
- Area Associations will be responsible for managing the discipline for Tier 4 and below competitions



How discipline works on COMET

- If a player, coach or team official is given a card during a match, then:
 - a) A sanction is raised on their COMET profile;
 - b) The monetary sanction appears in the relevant club's My Comet account (it is automatic once status of match is moved to PLAYED);
 - c) COMET will work out whether the player is now suspended and if so, the length of the suspension; and
 - d) If the player/coach is suspended, their names will show in red on COMET for the matches they are suspended for, and they will not be able to be selected in the team line-up.
- Once the suspension has been served, the player will no longer show in red and will be available again for selection, as long as the monetary sanction is not overdue for payment (see below).
- Please note that all disciplinary fines must be paid within 31 days of the offence. Failure to do so will
 automatically make the player ineligible for selection even if he / she has served their suspension arising
 from an accumulation of yellow cards / receiving a red card.
- Once the monetary sanction has been paid, the player is eligible to be selected to play again.



Sanction showing in players profile

View as: Player	•					
ID:	339246	Passpo	ort #:		Photo	
FIFA Id:	13TJF04	Nation	ality: Wales	P		
Status:		Date o	f birth: 08.08.1995	25	y 17d	-
National ID:		Countr	y of birth: Wales	P X		
Gender:	Male 👻	Place o	of birth: Swansea		34	
Family name:	Dybala	Father,	/Mother name:	/	(A)	
Given names:	Paul	FSI Nu	mber:			
Ethnicity:	White - Welsh / English / S	-			21	
Marketing notifications:	1					
Scouting:					~	
🖌 Edit 🖉 🔎 Sear	ch players 📄 🕒 First registration	Documents Documents	ional team		 ▲ ★ ★	ose
Active registrat	tions Active contracts	Contacts Additional inf	o History Matches	Sanctions		
Sanctions						
Competitio	on 🗢 Round	Match	Sanction type	Value 🗘 🛛	Date from Date to 🗘	Status ᅌ
Test Senior Lea 20/21	ague 1 2 Wales FC	- Cymru FC 1:1	Monetary fine	10.00 GBP 24	.09.2020	ACTIVE
		-				
Accumulated ye	ellow cards					



Monetary sanction showing in club My Comet account

							()	🏷 СОМЕТ		User Wales 🐱	R
User Wales user@walesfc.com	\$ Unpaid sa	inctions							Add selecter	d sanctions to th	ne cart
MYCOMET	Search										
Dashboard	Case ID	Sanction ID	Date From	Offender Type	Offender	Description			Amount		
\$ Player Membership Fees >	4847483	4847484	24.09.2020	Player	Paul Dybala	Test Senior League 1 20/21 (2): Wales FC -	Cymru FC		GBP 10.00		
\$ Monetary Sanctions ~							ltems per pag	je 200 🔻	1-1of1 <	$\langle \rangle$	×
 Unpaid Paid 											
Settings											
APP CONFIGURATION											
Customize											





User: User Wales Club: Wales FC



🏦 Home 🙎 MyComet 👎 Wiki 👩 User settings 🎇 Change language 👻 🤣 Logout

Viser Guides Match P FAW COMET SUPPORT ✓ Edit P layers Match Coaches and Staff ID: Clubs Competitions Referees and Officials Age cat	Wales FC Service Wales FC FC Service Wales FC Service Wales FC	Cymru FC Fair Play	Expenses Refe	ree observ	Stadium:	Cardiff International Sports Stadium	
User Guides FAW COMET SUPPORT	Documents report Start Lis 4839885 ition: Test Senior 2 egory: Adults	Eague 1 20/21			Stadium:	Cardiff International Sports Stadium	р x (+)
FAW COMET SUPPORT Add A Competitions Competitions Competitions Disciplinary	Documents report Start Lis 4839885 ition: Test Senior 2 egory: Adults	t Start list - no photo League 1 20/21			Stadium:	Cardiff International Sports Stadium	(ج) × (ج)
Players Coaches and Staff ID: Competitions Referees and Officials Disciplinary	egory: Adults	League 1 20/21			Stadium:	Cardiff International Sports Stadium	₽ × →
Coaches and Staff ID: Competitions Referees and Officials Disciplinary	4839885 ition: Test Senior 2 egory: Adults	League 1 20/21			Stadium:	Cardiff International Sports Stadium	
Clubs Competitions Round: Competitions Age cate Referees and Officials	ition: Test Senior 2 - egory: Adults	League 1 20/21	•				
Stadiums Round: Competitions Age cat Referees and Officials Disciplinary	2 - Adults	•			Field:	Choose 👻	
Competitions Age cat Referees and Officials Disciplinary	egory: Adults				Date/time:	24.08.2020 14:00	
Referees and Officials Disciplinary					Attendance:		
Disciplinary					Status: Rebecca Crocl	PLAYED 🛕 kett 25.08.2020 13:55:44 BST	
National Teams							
Licence Application		3000		. 1.1			
Organisations		201	Wales	FC [:] (1:1)) Cymru FC	N	
Reports and Statistics							
Help							
							47°
Matc	h Officials					2	
R	eferee:	Test Referee (Cardiff)	•		st additional assis	stant:	○ @ ₽ ×
1	st assistant referee:	Ref Comet Test (Cardiff)		<i>,</i> □ × 2	nd additional assi	istant:	○ @ ₽ ×
2	nd assistant referee:	Test Referee 3 (Cardiff)		🔎 🗶 R	leferee observer:) (b / ×
F	ourth official (2):	Test Referee5 (Cardiff)	•	<i>ρ</i> × γ	enue data coordii	nator:	○ ○ ₽ ×
L.	atch abconuori		\frown	n' e			

7

Yellow Cards

- For the purposes of yellow card counts, these are calculated on a per Competition basis
- League competitions:
 - Players:
 - 5 yellow cards accumulated in a specific league competition in the same season = 1 game suspension
 - 10 yellow cards accumulated in a specific league competition in the same season in a season = 2 game suspension
 - 15 yellow cards accumulated in a specific league competition in the same season = 3 game suspension
 - Coaches/team officials:
 - 3 yellow cards accumulated in a specific league competition in the same season = 1 game suspension
 - 6 yellow cards accumulated in a specific league competition in the same season = 2 game suspension
 - 9 yellow cards accumulated in a specific league competition in the same season = 3 game suspension
- Cup competitions:
 - Players:
 - 1 game suspension for every 2 yellow cards accumulated in a specific cup competition in the same season
 - Coaches/team officials:
 - 1 game suspension for every 2 yellow cards accumulated in a specific cup competition in the same season.



Red Cards

- No change in the length of the suspensions from last season.
- If the person has been sent off once before in the same competition in the same season, then the suspension is increased by one further game in the same competition.
- If the person has been sent off twice before in the same competition in the same season, the suspension is increased by two further games and so on....



Different League competition types set up on COMET for disciplinary purposes

- In order to implement the FAW and Area Association disciplinary rules on COMET, we have allocated all league competitions into one of categories below.
 - FAW Adults Senior Leagues/FAW Adults Reserve Leagues/FAW Youth Leagues/FAW Academy Leagues
 - SWFA Adults Senior Leagues/SWFA Adults Reserve Leagues/SWFA Youth Leagues/SWFA Junior Leagues
 - WWFA Adults Senior Leagues/WWFA Adults Reserve Leagues/WWFA Youth Leagues/WWFA Junior Leagues
 - GCFA Adults Senior Leagues/GCFA Adults Reserve Leagues/GCFA Youth Leagues/GCFA Junior Leagues
 - CWFA Adults Senior Leagues/CWFA Adults Reserve Leagues/CWFA Youth Leagues/CWFA Junior Leagues
 - NEWFA Adults Senior Leagues/NEWFA Adults Reserve Leagues/NEWFA Youth Leagues/NEWFA Junior Leagues
 - NWCFA Adults Senior Leagues/NWCFA Adults Reserve Leagues/NWCFA Youth Leagues/NWCFA Junior Leagues
- By creating these categories, it means that whenever a player is suspended, he/she will be prevented from
 playing for any other team that plays in a competition falling within the same category:



How red and yellow card suspensions are served on COMET

- All suspensions will be served with the team in which the player committed the offence.
- For Cup Competitions, a player will be suspended for a specific Cup Competition only e.g. if a player was sent off playing in the FAW Welsh Cup, then he/she would only be suspended from the FAW Welsh Cup and would be free to play in any other cup competition.
- For League Competitions, the player will be suspended from all matches in the same category of football in which he/she committed the offence e.g. Adult Senior football, Adult Reserve football, Youth football, FAW Academy football, Junior football etc. until such time as he/she has served the suspension e.g.

Scenario:

- Club B has a 1st & 2nd team
- Club B's 1st team plays within the SWFA Adult Senior Leagues pyramid, whereas Club B's 2nd team plays within the SWFA Adult Reserve Leagues pyramid
- The player is sent off playing for Club B's 1st team and receives a one game suspension.
- The player is then suspended from playing for all teams that play within the SWFA Adult Senior League Pyramid until such time as the team with which the player committed the offence (Club B 1st team) has played one match.
- However, in the meantime, the player would still free to play for Club B's 2nd team as they play in a different disciplinary category (the SWFA Adult Reserve Leagues pyramid).



Viewing results, tables and reports



Viewing results, tables and reports

- Viewing team line ups
- Viewing match reports
- Viewing match results and generating a summary
- Viewing the league table
- Other competition statistics



Team line-ups

When both teams confirm their line-up on COMET, an email is sent to the clubs, Referee and Competition Manager with the team sheet attached.

The line ups can also be seen in the team tabs and a team sheet can be generated with or without player photos here:

h User: Organis	FAW Adult Leagues Official	
	re a myconiec y wiki a oser settings an change langua	ge • • • Logour
Edit Documents Match report Start List Start list - no photo		
ID: 4838605 Competition: Test Adult Male Leagues Competition A 20/21 → Round: 2 → Age category: Adults	Stadium: Bellevue Park Field: Choose Date/time: 12.08.2020 14:30 Attendance: Status: Status: PLAYED C FAW Adult Leagues Official 13.08.2020 09:58:23 BST	Px•
FAW A FC 0	0:2) Wales FC	

Test Adult Mal	Start List e Leagues Competitie	on A 20/21
FA FA	W A FC - Wales FC	
Date/time: 12.08.2020 14:30 BST	Round: 2	Age category: Adults
Referee: Test Referee 1st assistant: 2nd assistant: 4th official: Match observer:	1st additional: 2nd additional: Referee observer: VDC:	Attendance:
FAW A FC	Wales FC	
1 User Guide Example GK 2 Adult Player Test 62 3 Adult player 65 Test 65 16 Adult Player Test 61 17 Adult Player Test 63 18 Adult player 63 Test 67 20 Adult player 64 Test 64 21 Adult player 66 Test 66 22 Adult player 70 Test 70 Substitutions	1 Richard Mah 2 Robert Firmi 3 Walid Abbas 4 Rhodri Owai 5 Brendan Fer 6 Paul Dybala 7 Ishmael Abb 8 Cameron Jar 9 Gareth Benc 10 Alex Jones 11 Alexander Do Substitutions	rrez GK no C in Ab Dafydd nandes erton mes Abbott ih avid Jones
24 Adult Player Test 71	12 Andrew Jone 13 Alun Wyn Jo 14 Luke Abbott	es ines



Match Reports

When the match status is changed to PLAYED by the Referee after the match, an email is sent to the clubs, Referee and Competition.

The Match Report can be generated here:

		I	20/24 - 8-			-				
ľ	Match	A EC Wales EC	Fair Play	Expenses	Referee observ	2				
	Zedit Docu	ments	ist - no photo	capended		-				
ľ	ID:	4838605				Stadium:	Bellevue Park			P × •
	Competition:	Test Adult Male Leagues C	Competition A 20/	21 🚽		Field:	Choose	-		
	Round:	2 🔸				Date/time:	12.08.2020 14:30)		
	Age category:	Adults				Attendance:				
						Status: FAW Adult Lei	PLAYED 💼 agues Official 13.0	8.2020 09:	58:23 BST	
			*	F/	AW A FC 0:2 (0:2)	Wales FC		*		

Test Adult	Male FAV	Lo N A	Mato eag A F(ch re ues C - V	port Cor Vale	np s F	eti C	itio	n	A :	20)/2 [.]	1					1	
			0:2	2 (0:	2)													N	
Date/time: 12.08.2020 14:30 BST Stadium: Bellevue Park / Wales			F	Round:	2							Age	e ca	iteg A	ory: ttend	Adu dano	lts ce:		
Referee: Test Referee (Cardiff) 1st assistant: 2nd assistant: 4th official: Match observer:				1st 2nd Ref VD0	additior additio eree ob C:	ial: nal: serve	er:												
Team A FAW A FC			ID	Те	am B	Wa	les I	FC											ID
1 User Guide Example	G	33	7038		1 Richa	rd Ma	hre:	z										G	339147
2 Adult Player Test 62		33	8945		2 Rober	t Fim	nino											С	339167
3 Adult player 65 Test 65		33	8946		3 Walid	Abba	IS												154017
16 Adult Player Test 61		33	8925		4 Rhodr	i Owa	ain A	Ab Da	fyd	d									19279
17 Adult Player Test 63		33	9025		5 Brend	an Fe	ema	ndes											339245
18 Adult player Test 68		33	9027		6 Paul L	ybal	а												339246
19 Adult player 67 Test 67	_	33	9047		7 Ishma	el Ab	bert	on											15673
20 Adult player 64 Test 64	С	33	9065		8 Came	ron J	ame	is Abl	bot	t									106202
21 Adult player 66 Test 66		33	9125		9 Garet	n Ber	ich												339267
22 Adult player Test 69		33	9186	1	U Alex J	ones		d low											96618
23 Adult Player 70 Test 70		33	9205	1	1 Alexa	Ider	Davi	a Jon	les										34034
24 Adult Player Test 71		33	9225	1	2 Andre	w.lor	nes												297544
				1	3 Alun V	Vyn J	lone	s											20784
				1	4 Luke	Abbot	tt												24686
Adult Coach DD			Tear Assi	m Mana	ager bach			Lan	np	Franl	kard	d							
Score 0:1 0:2													L						
Scorer/Min 5 2 5 45 ¹		Ц					-		Ŧ		-		-					-	



Match Results

The match schedule and results can be viewed round by round in the Matches tab of the competition.

You can also generate a Competition Schedule report which includes results for matches played here:

petition	Clubs Matches	Table Accur	mulated yellow cards	Officials fees Calendar			
Competitio Top scorer	n schedule	sions					
rrange m Matches	atches			0			A 🗐
rrange m Matches Round	atches Date/time	Place	Stadium	Clubs	2	Score	Status
Matches	Date/time	Place	Stadium Bellevue Park	Clubs FAW A FC - Wales FC		icore 0:2	Status PLAYED





The league table

The league table can be viewed in the Table tab of the competition.

You can also generate a PDF copy of the table by clicking Table (takes into account matches moved to Played only) or Unofficial Table (also takes into account those matches not moved to Played).

	Table Accu	mulated yellow c	ards Off	ricials fees	Calenda	ar				
Male Leagues Compe	etition A 20/21 - Ta	ble								
Unofficial table	B Top scorers	Pending suspens	ions							
r calculating compet	ition table									2
Pos.	Club	МР	w	D	L	GF	GA	GD	Pts	
Wales F	°C	1	1	0	0	2	0	+2	3	
FAW FC	:	1	0	1	0	0	0	0	1	
FAW A	FC	2	0	1	1	0	2	-2	1	
				0	0	0	0	0	0	
	Male Leagues Compet	Male Leagues Competition A 20/21 - Ta Unofficial table Top scorers T calculating competition table Pos. Club Wales FC FAW FC FAW A FC FAW A FC	Male Leagues Competition A 20/21 - Table ⓐ Unofficial table ⓐ Top scorers ⓐ Pending suspenses r calculating competition table Pos. Club MP Wales FC 1 FAW FC 1 FAW A FC 2	Male Leagues Competition A 20/21 - Table © Unofficial table Top scorers © Pending suspensions r calculating competition table W W Pos. Club MP W Wales FC 1 1 FAW FC 1 0 FAW A FC 2 0	Male Leagues Competition A 20/21 - Table ⓐ Unofficial table ⓐ Top scorers ⓐ Pending suspensions r calculating competition table Pos. Club MP W D Wales FC 1 1 0 FAW FC 1 0 1 FAW A FC 2 0 1	Male Leagues Competition A 20/21 - Table Image: Wight of the second seco	Male Leagues Competition A 20/21 - Table ⓐ Unofficial table ⓐ Top scorers ⓐ Pending suspensions r calculating competition table Pos. Club MP W D L GF Wales FC 1 1 0 2 FAW FC 1 0 1 0 FAW A FC 2 0 1 1	Male Leagues Competition A 20/21 - Table Image: Windficial table Image: Top scorers Image: Pending suspensions r calculating competition table MP W D L GF GA Pos. Club MP W D L GF GA Wales FC 1 1 0 0 2 0 FAW FC 1 0 1 0 2	Male Leagues Competition A 20/21 - Table Wunofficial table Top scorers Pending suspensions r calculating competition table MP W D L GF GA GD Wales FC 1 1 0 2 4 FAW FC 1 0 0 0 0 FAW A FC 2 0 1 1 0 2 2 0	Male Leagues Competition A 20/21 - Table Image: Display transmission Image: Club relation table Pending suspensions Pos. Club MP M D L GF GA GD Pts Wales FC 1 1 0 0 2 0 +2 3 FAW FC 1 0 1 0 0 0 1 FAW A FC 2 0 1 1 0 2 -2 1



Other Competition Statistics

Top Scorer and Pending Suspension reports for the competition can also be generated by clicking the buttons in the Tables tab.

petition	lubs Matches Table A	ccumulated yellow o	ards Off	icials fees	Calenda	ar				
est Adult Mak	Leagues Competition A 20/21	- Table								
@ Table	Unofficial table	Rending suspen	sions							
		· · ending suspens								
Rules for ca	culating competition table									Ð
to Po	s. Club	МР	w	D	L	GF	GA	GD	Pts	
• Po 1	vs. Club Wales FC	МР 1	W 1	D	L 0	GF 2	GA 0	GD +2	Pts 3	
• Po 1 2	Wales FC FAW FC	MP 1 1	W 1	D 0 1	L 0	GF 2	GA 0	GD +2 0	Pts 3 1	
• Pc 1 2 3	Wales FC FAW FC FAW A FC	MP 1 1 2	w 1 0	D 0 1	L 0 0	GF 2 0	GA 0 0 2	GD +2 0 -2	Pts 3 1	



Other Competition Statistics

We are working on the system to make a range of useful reports available, including:

- Head to head matrix;
- Goal and booking statistics;
- Player and coach appearances.
- Cards and cleared suspensions by round



Goal and booking statistics



Goal and booking statistics

Organization: (1) FAW Season: All Competition: All Club: All Round: All TOTAL RECORDS: 60

Scored goals

Club	Total	Matches	Per match	Every x min	1st half	2nd half	0-10 min	11-20 min	21-30 min	31-40 min	41-50 min	51-60 min	61-70 min	71-80 min	81-90 min	A	ET
Aberystwyth Town FC	36	26	1.38	65	13 (36.1%)	23 (63.9%)	1 (2.8%)	5 (13.9%)	2 (5.6%)	3 (8.3%)	3 (8.3%)	6 (16.7%)	3 (8.3%)	3 (8.3%)	10 (27.8%)	-	(0%)
Airbus UK Broughton FC	28	26	1.08	83.6	15 (53.6%)	13 (46.4%)	3 (10.7%)	2 (7.1%)	4 (14.3%)	3 (10.7%)	4 (14.3%)	4 (14.3%)	1 (3.6%)	4 (14.3%)	3 (10.7%)	-	(0%)
Bala Town FC (27811)	53	26	2.04	44.2	26 (49.1%)	27 (50.9%)	5 (9.4%)	8 (15.1%)	3 (5.7%)	6 (11.3%)	7 (13.2%)	7 (13.2%)	1 (1.9%)	6 (11.3%)	10 (18.9%)	-	(0%)
Barry Town United AFC	35	25	1.4	64.3	19 (54.3%)	16 (45.7%)	5 (14.3%)	3 (8.6%)	1 (2.9%)	5 (14.3%)	7 (20%)	2 (5.7%)	6 (17.1%)	2 (5.7%)	4 (11.4%)	-	(0%)
Caernarfon Town FC	36	26	1.38	65	11 (30.6%)	25 (69.4%)	5 (13.9%)	2 (5.6%)	2 (5.6%)	2 (5.6%)	- (0%)	8 (22.2%)	4 (11.1%)	6 (16.7%)	7 (19.4%)	-	(0%)
Cardiff Met University FC	30	25	1.2	75	13 (43.3%)	17 (56.7%)	3 (10%)	1 (3.3%)	4 (13.3%)	3 (10%)	5 (16.7%)	2 (6.7%)	2 (6.7%)	4 (13.3%)	6 (20%)	-	(0%)
Carmarthen Town FC	28	25	1.12	80.4	18 (64.3%)	10 (35.7%)	3 (10.7%)	7 (25%)	2 (7.1%)	4 (14.3%)	2 (7.1%)	2 (7.1%)	2 (7.1%)	4 (14.3%)	2 (7.1%)	-	(0%)
Cefn Druids FC (28226)	37	25	1.48	60.8	16 (43.2%)	21 (56.8%)	3 (8.1%)	4 (10.8%)	2 (5.4%)	3 (8.1%)	5 (13.5%)	4 (10.8%)	7 (18.9%)	5 (13.5%)	4 (10.8%)	-	(0%)
Connah's Quay Nomads	47	26	1.81	49.8	21 (44.7%)	26 (55.3%)	4 (8.5%)	5 (10.6%)	4 (8.5%)	5 (10.6%)	5 (10.6%)	4 (8.5%)	7 (14.9%)	4 (8.5%)	9 (19.1%)	-	(0%)
Newtown AFC (28524)	25	25	1	90	13 (52%)	12 (48%)	4 (16%)	2 (8%)	6 (24%)	- (0%)	2 (8%)	3 (12%)	1 (4%)	4 (16%)	3 (12%)	-	(0%)
Penybont FC (27598)	29	25	1.16	77.6	14 (48.3%)	15 (51.7%)	5 (17.2%)	4 (13.8%)	1 (3.4%)	3 (10.3%)	3 (10.3%)	- (0%)	1 (3.4%)	7 (24.1%)	5 (17.2%)	-	(0%)
The New Saints FC (28589)	69	26	2.65	33.9	33 (47.8%)	36 (52.2%)	6 (8.7%)	9 (13%)	6 (8.7%)	8 (11.6%)	8 (11.6%)	7 (10.1%)	8 (11.6%)	7 (10.1%)	10 (14.5%)	-	(0%)
Total	453	153	2.96	30.4	212 (46.8%)	241 (53.2%)	47 (10.4%)	52 (11.5%)	37 (8.2%)	45 (9.9%)	51 (11.3%)	49 (10.8%)	43 (9.5%)	56 (12.4%)	73 (16.1%)	0	(0%)



Cards and cleared suspensions by round

JD Cymru Premier 2019/20 Season - Phase 1

Accumulated yellow cards by players: (N/A) Accumulated yellow cards by team officials: (N/A)

Played

Lineup

1 Accumulated yellow card

Suspension for a certain number of matches Suspension served

Airbus UK Broughton FC

ID	Person	1	2	3	4 5	6	7	8	9 1	10 1	1 12	2 13	3 14	15	16	17	18	19	20	21	22		
41136	P Alexander Darlington	•	•		•	•	•	•	•	• •	0	•	0		0	•	0	0	0	•1	•		1
14894	P Ryan Raymond Edwards	•	•	•	• •	• •	•	•	•	• •	•								0				_
151022	P Harvey Ellis	0	0	•	0 0		0	0	0	•	• •	0	0	0	0		0	0					
166637	P Jordan Anthony John Evans	•	•	•	• •	• •	•	•1	•	2	• •	• •			•		•	•	•				2
316656	P Walid Gharbaoui	0	0	•	•1	0	0								•	0	0	0					1
318911	P Lewis Ian Hall	0	0			0	0	•	•1	• •	• •	• •		0		0			•	0	0		1
107782	P Samuel Hart	•	٠	•	• •	• •	•	•	• •	1	• •2	2•	•	٠	•	•	٠	•	•				2
204315	P Ellis John Hickey														•					•			_
236019	P James Hooper	•	•	•	• 0	0		0	•	• •	• •	•	•	•1	٠		•	•	•	•	•		1
259573	P George Hughes	•	•	•	• •	1•	•2	•	•3	• •	• •	• •4	4 •	•2	S	S	٠	•5	S	•	•		5
172053	P Iwan Medwyn Jones															•							_
168366	P Oliver Lanceley	•			• •	• •		•	0	0 0	0	0	•	0			•	•	0	•	0		
172357	P Sam Jonty McCormick				0 0		•1						0										1
217045	P Brady McGilloway				¢		•	•	0	• •	•	• •	•	٠	٠	•			•	•	•		
109376	P Andrew James Owens	•	٠	•1	•2 •	• •	•	•	•	•	•	<mark>3</mark> •	•	٠	•	•	•	•	•	•4	•	· · · · · · · · · · · · · · · · · · ·	4
187970	P Joseph Palmer	•	•1	•	•2 •	• •	•3	•	•4	• •	• •	• •	•	٠		•	٠	•	•5	S	•		5
156855	P Owen Lee Payne	0	•	0	0	0	•			0				0	0	•		•	0	•	•		_
172361	P George Michael Peers								0	• •	• •	• •	•	٠	•	•	•	•	•	•	•		_
113892	P Jake Phillips	•	•	•	•1 •	• •	•	•2	•	• •	• •	• •	•	•	•3	s	S	S	•	•	•		2
212266	P Kristian Daniel Platt				•	• •	1 •2	•3	•	0	0	•	•	•4	•	٠	•5	S	•6	•	•7		7
30762	P David Roberts	•1	٠	•	• •	• •	•	0						٠	•	•	•	•		•	•2		2
239570	P Craig Rogers																			•			_
167800	P Matthew Rhys Sargent	•1	٠	•	2 •		3 S	S	S	3	• •	• •		٠	•	٠	•4	•	•5	S	•	1	5
290132	P Barnie Simpson								0														_
321108	P Curtis Strong	•1	• 1	S	• •	• •		•	•	2	• •	• •	•	٠	•	•	٠	•3	•				3
89006	P Stephen William Tomassen	•	•	•	• •	•	1 •	•	•	•2 •	3 •4	4•	•	٠			•	•	•5	S	•		5
169835	P Tobias James Vickery															•	0	0					
229121	P Matthew Wardell			0																			_



The FAW COMET Live App



COMET LIVE match-day app

- Analyticom are currently finalising the COMET LIVE match-day app for the start of 2020/21 season.
- The app will be available in iOS and Android versions and can be downloaded by public free of charge.
- The app will contain live scores, team sheets, match events, league tables and player & team stats.
- The app will work best if match events are added to COMET in real time. Clubs will be trained in doing this.
- Users can select their favourite players and receive notifications whenever they are involved in a match event.

















Next Steps



- Continue to register your Coaches and Staff (please remember to move them from ENTERED to SUBMITTED so that FAW can review your requests). You must have at least one coach registered with each of your teams and only those that are registered to a specific team can be added to the team sheet for that team.
- Continue to register your Officials (please remember that you self-approve these which will move them from ENTERED to CONFIRMED).
- Continue to register any new players and ensure you collect player membership fees ahead
 of payments being due (payment is due 7 days after a registration is confirmed for new
 players, or on 8th September for all of the current players that will remain at your club).
- Make sure your club has entered all relevant competitions via COMET (Adult, Youth, FAW Academy, Girls' or Flintshire Junior League (U12s to U16s) competitions)


- In relation to Competition Management, you will not be able to see any fixtures on COMET or on the mComet app yet. You will only be able to see your fixtures when the restart of football is confirmed and your competition organisers have uploaded the fixtures to COMET.
- When fixtures have been uploaded and their status moved to SCHEDULED, clubs will receive notification by email, and be able to see the fixtures on the web version and mComet app.
- Competition organisers may upload as many or few rounds of fixtures as they want to you will only be able to see those they have uploaded, which may not be the entire season.
- When your fixtures are available, it is worth looking at your team tab on the match page in advance of match day to identify whether you have any players showing in red (in which case check the sanctions tab on their profile) and to ensure you have coaches registered and available for selection.

If you have one or more players in red due to unpaid fees / fines which are overdue, you can quickly pay for these via MyComet and then the player will immediately become available for you to select.



Phase 1				
- Undating your club details	Phase 2		\sum	
(users/contacts/logo/ teams/kits)				
	- Recap on Phase 1	Phase 3		
- Coach, Staff and Officials registration	- How to pay affiliation fees	- Competition management:		Start of the 2020/21 Season
 How to enter competitions and pay the entry fees 	- Player registration	 How to input and submit team lineups 		
	_	- How to add match events		



Key Support Resources



- Library of FAW COMET User Videos and User Guides and key contacts on the new FAW COMET Support Website: <u>https://cometsupport.faw.cymru/</u>
- Raise a Help Ticket via COMET (<u>https://cometsupport.faw.cymru/clubs/training-and-support/how-to-log-a-help-ticket-on-COMET/</u>)
- Send an email to the relevant FAW dept:
 - <u>registrations@faw.co.uk</u> Player registrations queries
 - <u>coachregistrations@faw.co.uk</u> Coach, Staff and Officials registrations
 - <u>cap@faw.co.uk</u> Club Accreditation programme queries
 - <u>cometcomp@faw.co.uk</u> Queries regarding a competition entry or affiliation fees on COMET
 - <u>safeguarding@faw.co.uk</u> Safeguarding/DBS queries
 - <u>discipline@faw.co.uk</u> Discipline related queries
 - <u>cometsupport@faw.co.uk</u> general system issues
- Please be aware that many FAW staff are currently furloughed and those that are working are doing so mostly from home.
 We therefore recommend you raise a Help Ticket or send an email if you have any queries rather than call.



Match day helpdesk

- A match day help desk will be open on match days and evenings for the early part of the season.
- This can be accessed by clubs, referees and competition organisers who can telephone the helpdesk for immediate help with urgent match related queries, such as team line-up and adding match events.
- The telephone number and working hours of the helpdesk will be shared ahead of the season start and published at <u>https://cometsupport.faw.cymru/</u>.



Thanks for Listening!



COMET Club Training – Phase 3 Diolch, thank you



